

## GENERAL INSURANCE CLAIMS

### Who are we?

We are a fast growing administration team and we deal with Medical, Income Replacer, Sports Injury, Personal Accident, Purchase Protection, Price Promise and Life Insurance claims.

### What do we do?

We are responsible for the claims administration of Cardif Pinnacle's General Insurance business. This involves dealing with new and ongoing claims, answering customer's telephone queries and inputting new claims. General Insurance is yet another growth area in Cardif Pinnacle and we envisage an increase in the areas of activity such as the Medical plans and Pet Healthcare.

### Who are our clients?

We process the claims for products that are sold directly by Cardif Pinnacle to customers, so our clients are individual customers of Cardif Pinnacle. Clients include Nationwide, Ikano and Dencover.

### What sort of people are we looking for?

You must have a confident telephone manner plus good administrative and keyboard skills. Ideally you will also have a working knowledge of Word, Excel and PowerPoint. Because of the variety of insurance products that the General Insurance department deals with, we look for people with experience in relevant specialist areas ie: Veterinary nursing, medical insurance etc.

